



How to make a Payment using Transfers

Follow this guide to make a payment to your RadiFi loan using Make a Transfer.

1. After logging into Digital Banking, select the option **Make a Transfer** from the menu bar.

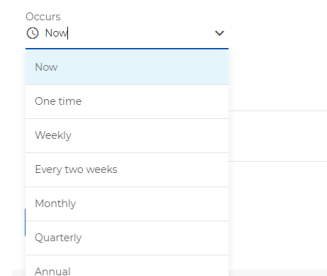
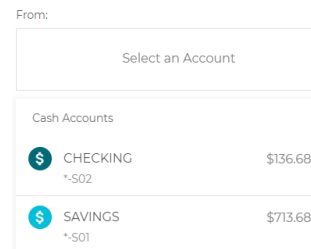
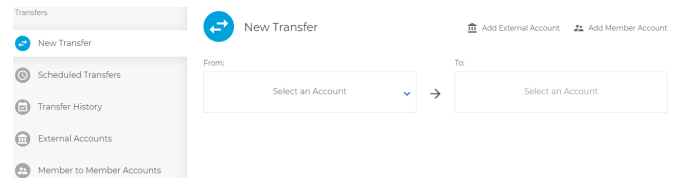
2. For a new payment, click **New Transfer**.

Note: From here, you can also set up a Scheduled Transfer or add a link to another RadiFi member.

3. Select the account in the **From** menu that you are transferring the payment out of. The **To** menu will populate after **From** is selected, and will be the account you're transferring money into.

4. Once the accounts have been selected, provide the dollar amount and date to be transferred. Click **Review**.

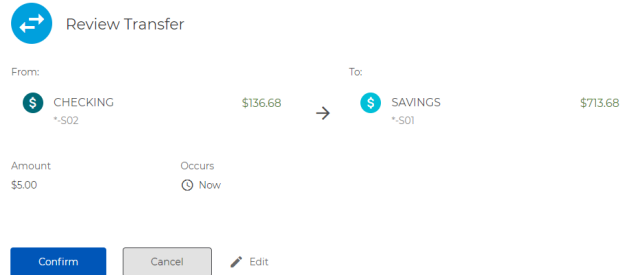
Note: DOUBLE CHECK the Date. You can schedule for now, post-date, or set up reoccurring at this point.



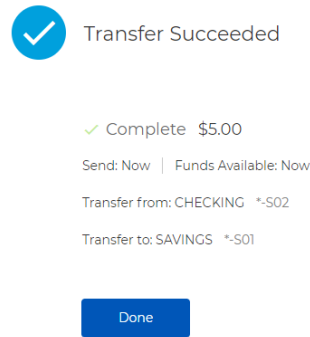


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5. Verify that all of the payment information is correct. Click **Confirm** if it is, click **Edit** if changes need to be made.



6. Transfer Succeeded!



Additional Transfer functions:

Transfer History: Review past completed transfers/payments.

Scheduled Transfers: Review upcoming scheduled payments.

